

PNBA Book Award Committee Guidelines

The following guidelines are set down to provide guidance for the selection process and to facilitate a smooth transition on the Awards Committee from year to year:

Each year a maximum of six (6) awards will be given.

A Childrens Book Award and a William T. Stafford Poetry Award *may* be given each year as a part of the total, which can be no more than six books. There are no other set categories.

At the discretion of the Committee, an award *may* be given honoring efforts in publishing, illustration, or for a body of work.

Authors of each award-winning book will receive a commemorative plaque from the PNBA and each award-winning book will be advertised by the PNBA in *Footnotes*, Northwest Book Lovers.org (NWBL), and in other media as appropriate, and by our participating member stores, as much as possible.

For a title to be eligible, the author and/or illustrator must live in the five-state PNBA region (Washington, Oregon, Idaho, Montana and Alaska), or in British Columbia, and the book must be published in the current calendar year. The only other criterion for picking a work is the quality of the writing.

The deadline for submissions shall be the last Friday in August. A Short List of no more than twelve (12) preliminary finalists will be selected by the Committee in November and provided to PNBA staff for distribution to our bookstore members and the media to promote during the Holiday Season. The Committee will determine the annual winners by early December. After the Awards selection process is completed, the Committee Chair will forward the names of the winners to the PNBA Executive Director, and the winners will be announced by PNBA staff as early as possible in January.

Members serve on the Awards committee for a term of three (3) years. The Committee Chair should serve in that capacity for two (2) years, if possible. New Committee members will be chosen by the Committee chair and PNBA staff, from a list of candidates provided by staff and the outgoing committee members. New members will be selected with an eye toward providing as much "balance" on the committee as possible, including diversity of store size and specialty, geographic location, male/female representation, etc.

The committee chair should, whenever possible, be a PNBA board member, so that s/he can personally provide Committee reports at board meetings and can more easily coordinate Award Committee activities with the Board and Executive Director.

[Awards Committee Guidelines, as corrected by the Committee, March 17, 2006, and by the PNBA Board in January 2011.]